
CAROLINE B. BARTA

OBJECTIVE

I seek to use my expertise as a humanities teacher and program administrator to improve student outcomes and teacher experience.



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EDUCATION

PH.D IN ENGLISH LITERATURE, 2020

University of Texas at Austin.

M.A. IN ENGLISH LITERATURE, 2015

Boston College

B.A IN GREAT TEXTS OF THE WESTERN TRADITION & B.A. IN CLASSICS, 2012

Baylor University

WRITING, TEACHING, AND ADMINISTRATION

UNIVERSITY OF TEXAS AT AUSTIN

WRITING FELLOWSHIPS

May 2019-2020

I am the recipient of the Decherd dissertation writing fellowship, UT Department of English, the *Bibliographical Society of America (BSA) Pine Tree Foundation Fellowship in Culinary Bibliography* (2019-2020), and the *Harry Ransom Center Research Fellowship in the Humanities* (2019-2020).

FREELANCE WRITING EDITOR

August 2015-present

I provide copyediting and developmental editing on projects, including business proposals, dissertations, articles, and application essays.

ASSISTANT DIRECTOR OF LOWER DIVISION WRITING

August 2017-May 2019

I mentored 50 graduate instructors teaching lower-division writing. I evaluated syllabi, complete programmatic assessment, handle academic integrity cases, and curriculum development. As a member of the teaching team, I planned and co-led the three-day teaching orientation, as well as participating yearly in co-teaching the graduate pedagogy course.

WRITING INSTRUCTOR AND COURSE DESIGNER

2015-2018

I taught **six** courses as instructor of record at UT: Rhetoric and Writing (3 sections / 75 students, 2015-2016) I designed my own class: Rhetoric of the iPhone (2 sections / 50 students, 2016-2017) and redesigned Rhetoric of Satire as a leave replacement instructor (25 students, Fall 2017).

I served on our departmental First Year Writing curriculum committee in 2016, 2018, and 2019. My proposal to fill our rotating Rhetoric and Writing curriculum was chosen in 2016 ("Cost and Crises in Higher Education") and 2018 ("Food and Health on a College Campus"). I served on the Lower-Division Curriculum Committee in 2017-2018.

I was nominated for **Graduate instructor of the Year in 2017** and **2018**, and **won the Slatin Prize** for *Mastery of Electronic Media in Education* in 2017 with my teaching partner Amy Vidor. I was named an *A.W. Mellon Fellow in Technology-Enhanced Learning* at Carnegie Mellon in May 2017.

SKILLS

COMMUNICATION

Possess excellent verbal and written communication skills. At ease in person and on the phone.

INTERPERSONAL COLLABORATION

Excels at building productive collaborations. Experience working in administrative or support roles. Experience in one-on-one, group and team settings.

STRATEGIC MARKETING

Creates targeted marketing content toward an audience, and delivers materials ahead of deadline.

CONTENT CREATION

Develops award-winning curriculum singled out for excellence in digital technology environments.

PROJECT MANAGEMENT

Manages multiple projects independently or with team involvement to deliver a product consistently in a fast-paced environment.

COMMUNITY ENGAGEMENT

2009-2012: I worked as a community leader (RA) and a community leader mentor at Baylor University.

2013-2014: I volunteered with the Boston College Arts Council.

2016-present: I volunteer with local middle and high schoolers once a week in East Austin, providing peer support and mentoring.

I was recruited to join Cengage Learning's Digital Rhetoric Curriculum Advisory Board from 2017-2018 and to write content for Barnes and Noble's Sparknotes's literature guides for "A Rose for Emily" and "Jane Eyre." I wrote "[Thank You, Ma'am](#)" guide for LitCharts, and completed Literacy Forward's multi-day ESL curriculum training.

BOSTON COLLEGE

TUTOR, INSTRUCTOR, AND COURSE DESIGNER

2013-2015

I designed and taught a Freshman Writing Seminar for the English Department: (2 sections / 50 students, 2016-2017).

WRITING, ESL/ELL, AND LATIN TUTOR,

2013-2015

I worked with students one-on-one as a writing, ESL/ELL, and Latin tutor at Boston College's Connors Family Learning Center.

MARKETING & CONTENT CREATION

EDITOR AND CONTENT CREATOR, *THINKING IN PUBLIC*, *HUMANITIES MEDIA PROJECT*, AND [ARCHIVAL FEVER](#)

I solicit, edit, and write brief public scholarship [posts](#) that engage a wide audience with university research at UT Austin. I have increased traffic to our website and social media by 250%. I pitched, developed and recorded podcasts for two limited series for HMP's *Death & Numbers* podcast. I was invited to develop, write, and host a podcast with Amy Vidor about humanities research for a general audience.

MARKETING MANAGER, BOSTON COLLEGE ARTS COUNCIL

2014-2015

I created targeted strategic print and social marketing campaigns; I designed appropriate timelines for delivering content ahead of deadline. I led a team of 3-5 paid yearly employees, and coordinated 15-20 seasonal volunteers. I balanced publishing our twice annual print calendar, our festival print marketing, and our continual marketing reaching roughly 20,000 people in the BC community and neighborhood.